



**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, May 11, 2015**

Present:

Mayor Brandt

~~Trustee Grujanac~~

Trustee Servi

~~Village Clerk Mastandrea~~

Village Manager Burke

~~Finance Director Peterson~~

Community & Economic Development
Director McNellis

Trustee Feldman

Trustee McDonough

Trustee McAllister

Village Attorney Simon

Chief of Police Kinsey

Public Works Director Woodbury

Village Planner Robles

ROLL CALL

Mayor Brandt called the meeting to order at 7:44 p.m., and Village Manager Burke called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of the April 27, 2015 Special Committee of the Whole Meeting Minutes.

The minutes of the April 27, 2015 Special Committee of the Whole Meeting were approved as submitted.

2.2 Acceptance of the April 27, 2015 Committee of the Whole Meeting Minutes

The minutes of the April 27, 2015 Committee of the Whole Meeting were approved as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Consideration and Discussion of a Resolution designating the name and numbering of streets and buildings within the Village of Lincolnshire, to designate Medline Drive (Medline Industries, Inc.)

Community & Economic Development Director McNellis stated this is a request from the newest major corporate resident to designate the driveways on their campus at Route 22 and the I-94 Tollway, as private roadways with the name "Medline Drive".

Mr. Bill Abrahms, President of one of the Operation Divisions at Medline provided a summary of their request for the renaming of the streets on their newly acquired campus from "Hewitt Place" to "Medline Drive".

Trustee McDonough noted an Ordinance is in place for naming streets which requires the use of an Old English name. Community & Economic Development McNellis noted the Old English name has been required for residential streets, but there have been requests approved in the past for other corporations for non-Old English names; most notably Marriott Drive. Village Attorney Simon noted the request before the Board is to change the name of a private road, and so the Ordinance would not apply.

It was the consensus of the Board for Medline to investigate an Old English name, for staff to review the language of the Ordinance, and to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.12 Preliminary evaluation of text amendments to Chapter 10, Planned Development District of Title 6, Zoning, of the Lincolnshire Village Code to revise and update specific code regulations (Village of Lincolnshire/Medline Industries, Inc.)

Community & Economic Development Director McNellis noted this is a request by Village staff in conjunction with Medline Industries to review and update the Planned Development Zoning District Regulations. Community & Economic Development Director McNellis provided a summary regarding this request and six provisions to be evaluated and possibly revised related to this zoning district. Staff seeks feedback from the Board prior to moving forward with the proposed revisions.

Mayor Brandt expressed her opinion there may be concerns from residents regarding the height relief being sought; however, it should be noted the Tri-State Business Park directly across the street already is site to several four-story buildings. Trustee Servi asked if the suggested five-story is a specific request by the new owner of the property. Community & Economic Development Director McNellis stated the five-story building height was a request Medline made, and noted the height allowance in O/Ia districts along Milwaukee Avenue is six-stories.

There was a consensus of the Board to refer this item to the Zoning Board for review and consideration.

3.13 Consideration and Discussion of an Architectural Review Board recommendation regarding Text Amendments to Chapter 2 of Title 13, Landscaping, of the Lincolnshire Village Code to update the Village's landscaping regulations (Village of Lincolnshire).

Village Planner Robles provided a presentation of the Architectural Review Board recommendation regarding Text Amendments to Chapter 2 of Title 13, Landscaping of the code to update landscaping regulations.

Trustee McDonough asked if all the highlights in the presentation were noted in the document distributed at the meeting. Village Planner Robles noted not all changes are identified in the document distributed at the meeting; however, he confirmed all the highlights in the presentation are proposed changes incorporated into the draft Ordinance amending the current code.

Village Planner Robles continued his presentation.

Trustee McAllister asked if North Park and all parks will fall into the new code requirements applicable to planting in parking lot islands; noting the islands at North Park are in need of landscape maintenance. Public Works Director Woodbury noted the islands in the parks fall under “natural amenity” and is not part of the referenced landscaping code. Staff has a work order in place to mow the islands at North Park prior to National Night Out.

Village Planner Robles continued his presentation regarding proposed landscaping requirements in residential areas.

Trustee McDonough asked for clarification regarding the proposed changes related to the two commercial properties analyzed by staff that did not meet the diversity requirements in the current regulations. Trustee McDonough noted he was under the impression the diversity was in the Ordinance already. Village Planner Robles stated one site referenced was heavy on evergreens to meet the quantity to provide screening from the building. This brought light to staff that the area around a site will make a difference regarding types and amounts of trees for screening.

Village Planner Robles continued his presentation regarding proposed landscaping in public right-of-ways.

Trustee McDonough asked for clarification regarding the proposed change requiring hiring a consultant for landscaping requirements for areas around detention facilities. Village Planner Robles noted the consultant would be hired prior to issuing a permit and would be handled the same way as an engineering consultant or building permit review consultants. Trustee McDonough asked if this was necessary and suggested hiring a consultant to come up with a plan for the proposed code change rather than hiring one on a per project basis. Village Planner Robles noted staff currently has the authority to review the plans and make changes; however, there are occasions where the proposed detention plan landscaping is more complex and staff does not have the landscape or environmental expertise to review and determine if the plan is appropriate. Village Manager Burke highlighted the proposed procedure stating the detention facility landscape plan would most likely be designed by a landscape architect hired by the property owner or developer, and once staff received the plan, a consultant may be hired by the Village to review the plan to verify it

meets the Ordinance. Community & Economic Development Director McNellis noted many times, Stormwater Management Commission (SMC) would be the reviewer and consultant and hiring a third party landscape designer would not be needed. Trustee McDonough questioned whether the six pages of proposed standards for detention would be needed. Community & Economic Development Director McNellis clarified that if a proposal grows to a level beyond staff expertise and that of SMC, the plan will be reviewed by a consultant who does have the expertise. Trustee McDonough noted putting a statement in to refer to a consultant possibly being hired for complex projects may be a way to shorten the lengthy ordinance provision currently found in the draft Ordinance.

Trustee McAllister asked if there has been a revision to the penalties section. Village Planner Robles noted the penalties have not changed with the proposal.

There was a consensus of the Board to revise the proposed Code changes per Board direction and place this item on Items of General Business for further Consideration and Discussion.

3.14 Public Hearing regarding an Amendment to Ordinance No. 03-1861-38, which authorized an Annexation Agreement for the Sedgebrook Continuing Care Retirement Community, as further amended by Ord. No. 14-3321-47, to permit the development of Lot 2 for a proposed 101-unit townhome Planned Unit Development (Pulte Homes)

Mayor Brandt closed the Committee of the whole meeting and opened a Public Hearing regarding an Amendment to Ordinance No. 03-1861-38, which authorized an Annexation Agreement for the Sedgebrook Continuing Care Retirement Community, as further amended by Ord. No. 14-3321-47, to permit the development of Lot 2 for a proposed 101-unit townhome Planned Unit Development.

Mayor Brandt noted, the Petitioner and staff have requested additional time to address outstanding items and requested to continue the Public Hearing at the next Committee of the Whole Meeting of Tuesday, May 26, 2015.

Village Attorney Simon noted that to prevent the Public Notice from being published again, the Board needs to vote in the Committee of the Whole meeting to continue the public hearing to the May 26, 2015 date, which is the next meeting of the Village Board.

Trustee Servi moved and Trustee Feldman seconded the motion to continue the Public Hearing regarding an Amendment to Ordinance No. 03-1861-38, which authorized an Annexation Agreement for the Sedgebrook Continuing Care Retirement Community, as further amended by Ord. No. 14-3321-47, to permit the development of Lot 2

for a proposed 101-unit townhome Planned Unit Development at the next Committee of the Whole Meeting to take place on Tuesday, May 26, 2015 at 7:00 p.m. or later. The roll call vote was as follows: AYES: Trustees Feldman, McDonough, McAllister, and Servi. NAYS: None. ABSENT: Trustee Grujanac. ABSTAIN: None. Mayor Brandt declared the motion carried.

Mayor Brandt adjourned the Public hearing and reconvened the Committee of the Whole meeting at 8:27 p.m.

3.15 Public Hearing regarding an Amendment to Ordinance No. 03-1864-41 which established a Special Use for a Planned Unit Development (PUD) for a Continuing Care Retirement Community (CCRC), as further amended by Ord. No. 04-1899-15, 04-1905-21, and 14-3322-48, to remove Lot 2 from development restrictions related to the Sedgebrook CCRC (Pulte Homes)

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Mayor Brandt adjourned the Public hearing and reconvened the Committee of the Whole meeting at 8:29 p.m.

3.2 Finance and Administration

3.3 Public Works

3.31 Consideration and Discussion of the Lincolnshire Community Association's Request to Use Village Streets for Annual Fourth of

July Parade and Race and Granting a Waiver of the Village Street Usage Policy Cash Bond Requirement (Lincolnshire Community Association)

Public Works Director Woodbury provided a summary of the annual request to Use village streets for the annual Fourth of July parade and race and granting a waiver of the Village Street Usage Policy cash bond requirement.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.32 Consideration and Discussion of Awarding a Contract to Chicagoland Paving for the 2015 Pavement Patching Project in an Amount not to Exceed \$36,000 (Village of Lincolnshire)

Public Works Director Woodbury provided a summary of the request to award a contract to Chicagoland Paving for the 2015 pavement patching project in an amount not to exceed \$36,000 which was a shared bid with Buffalo Grove and Evanston.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.4 Public Safety

3.41 Consideration and Discussion Approval of an Agreement Pertaining to the Regulation of Traffic and Parking on Westgate Homeowners Association Property

Chief of Police Kinsey provided a summary of renewing the Agreement pertaining to the regulation of traffic and parking on Westgate Homeowners Association Property.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.5 Parks and Recreation

3.6 Judiciary and Personnel

4.0 UNFINISHED BUSINESS

5.0 NEW BUSINESS

Community & Economic Development Director McNellis made recognition and congratulated Village Planner Robles for recently meeting all the requirements and passing the exam to become a Certified Planner designated by AICP.

Mayor Brandt noted Memorial Day Commemoration will be held at 10:00 a.m. at Spring Lake Park.

6.0 EXECUTIVE SESSION

Trustee McDonough moved and Trustee Servi seconded the motion to go into Executive Session for the purpose of discussing Personnel related to Collective Bargaining. The roll call vote was as follows: AYES: Trustees McAllister, McDonough, Feldman, and Servi. NAYS: None. ABSENT: Trustee Grujanac. ABSTAIN: None. Mayor Brandt declared the motion carried and the Board went into Executive Session at 8:38 p.m. and came out of Executive Session at 8:58 p.m.

7.0 ADJOURNMENT

Trustee McDonough moved and Trustee Servi seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Brandt declared the meeting adjourned at 9:01 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk